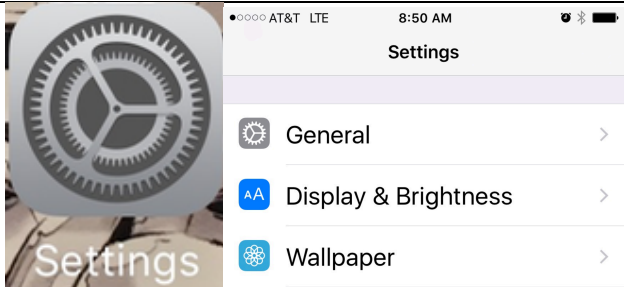
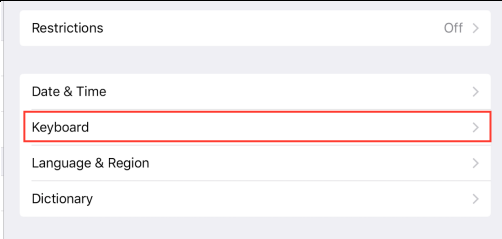
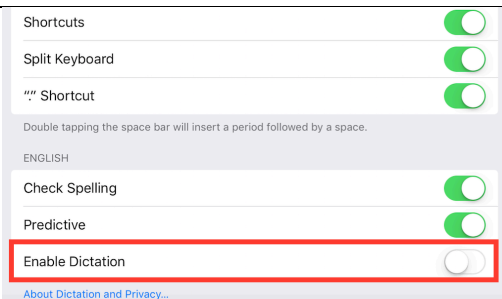
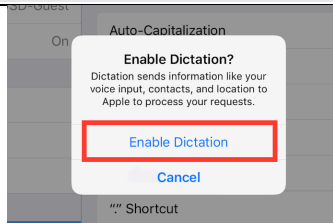
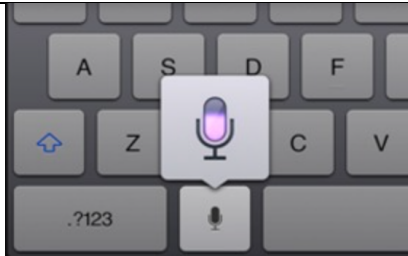


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Writing Tools & Resources: Assistive Technology Program

Speech to Text Quick Guides

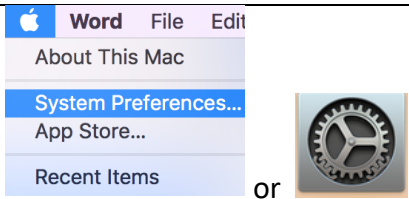
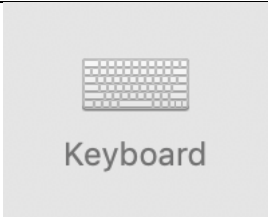
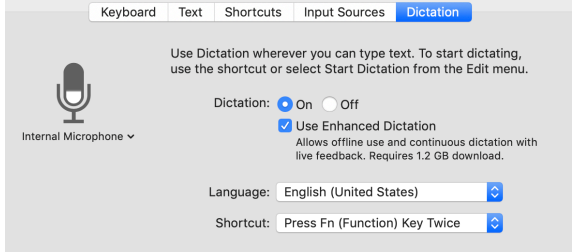
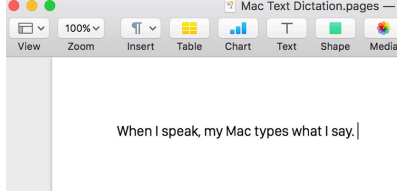
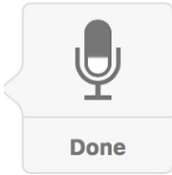
Speech to Text iOS*(iPad/iPhone) Accessibility Feature

1. Select Settings then General	
2. Select Keyboard	
3. Select Enable Dictation and tap switch to on (green)	
4. Select Enable Dictation	
5. Return to any word processing app to see the microphone icon on the keyboard. Press it to dictate.	

*Device must be connected to a Wi-Fi network.



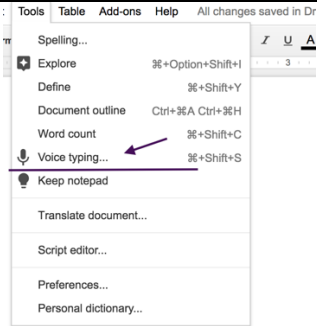
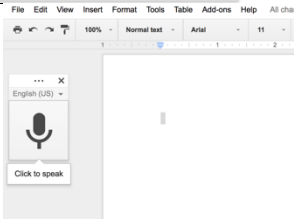

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Speech to Text MacOS Accessibility Feature

1. Select System Preferences	
2. Select Keyboard	
3. Select Dictation in menu on top, Dictation: On , and check Use Enhanced Dictation (will download a file)	
4. Go to a document or other text field, and place the insertion point where you want the dictated text to appear.	
5. Select Function (FN) key twice for the shortcut to start dictation.	

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Speech to Text Google Docs/Chrome Browser

1. Open Google Docs / Open a Document	
2. Select Tools from the toolbar	
3. Select Voice Typing	
4. Look for the microphone graphic to the left of the document	
5. Click the microphone to speak. When finished, click on the microphone again.	 Super mega test

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Co:Writer® Universal Chrome Extension Quick Start



What Is Co:Writer Universal?

Co:Writer Universal is a set of writing tools that aides with phonetic spelling, grammar, and topic-related vocabulary. The tools can be used with many different computing devices in a consistent and reliable way.

Why Do I Need to Log In to Use Co:Writer Universal?

Co:Writer Universal will automatically save display settings and topic vocabulary anywhere you use Co:Writer to write. In addition, if you are writing within an iOS device or Google Chrome Applications, Co:Writer will save your document automatically.

Options and Settings

Co:Writer allows you adjust speech and display options. It will also allow you to supply topic specific vocabulary as well as personal words like family and pet names.

Speech Options

Co:Writer has tools available to adjust voice, volume, pitch and rate for text to speech. These settings are device specific.

Word Prediction Options

You can now adjust font, background and foreground colors, size and number of guesses for prediction box. Co:Writer also allows you to adjust the font size, background and foreground colors for writing environments within the iOS and the G Suite.

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Co:Writer Writing Environment

When writing with Co:Writer within the Chrome or iOS applications, your writings will be saved automatically, and can be accessed from any Co:Writer enabled device with an internet connection.

When writing with Co:Writer engaged, please notice the choices for word selection, the students can click the word or keystroke the number.

To write a number (that happens to be one of the word choice indicators) use the toggle arrow on the left side of the prediction box to disengage the numbers, the toggle back to re-engage.

To use the speech to text feature, simply click the microphone, speak the text and click the microphone again to turn it off.

1: am
2: was
3: have
> 4: and
5: had
6: 

To access the options area of Co:Writer, right click on the icon and select options.

Sign Out  Colleen Sandquist

TOPIC DICTIONARIES	
Search Topic Name	
Cell membrane	On
Mountain Lion	Off
Chicago Bears	Off
King Kamehameha I	Off
Maul	Off
Hawaii (Island)	Off
OTHER DICTIONARIES	
Main Dictionary	12K Intermediate
Momentary Dictionary	On
Flexible Spelling	On
PREDICTION LANGUAGE	
US	

WORD PREDICTION	
Number of Guesses	5
Arial	
Color	
Background	
A	A
SPEAK	
Alex	
Letters	Off
Words	On
Sentences	On
Volume	
Rate	
Pitch	

About Co:Writer  Help

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1. In this area the students will be able to sign out of Co:Writer.
2. Click their name and reveal the place for additional teachers to connect to the students Co:Writer Account.
3. Create a topic dictionary
4. Manage other dictionaries with in Co:Writer.
5. Adjust Word Predictions such as: number of guesses, font, color and size.
6. Adjust the voice that Co:Writer uses, the ability to have Co:Writer whether is read letters, words or sentences. **NOTE:** The word prediction audio support is **NOT** available to be silenced, only the reading of the entire sentence.
7. Slide bar adjusters: volume, rate of speed and voice pitch.

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Co:Writer Universal is a word prediction software available through the IT AT Program. For an introduction visit: <https://learningtools.donjohnston.com/product/cowriter/>

OneNote by Microsoft

An excellent tool to take notes, create files for each class and organize your materials for school. Free with an LAUSD email. For more information, to sign up or to get support and tutorials, visit: <https://www.microsoft.com/en-us/education/products/onenote>

